



**Annual General Meeting  
of the Old Ottawa East Community Association and  
the Old Ottawa East Community Activities Group  
Tuesday, November 13, 2012 at 7:15 p.m.  
St. Paul University, Ottawa, Ontario**

**1. Call to order @7:15 p.m.**

- John Dance, President, Ottawa East Community Association (OECA) and Claire Farid, Chair, Community Activities Group, Ottawa East (CAG) opened the meeting and welcomed participants.

**2. Approval of 2012 AGM Agenda**

Moved – John Baglow, 2<sup>nd</sup> – Stephen Pope. Carried

**3. Approval of 2011 AGM Minutes**

Moved – Margaret Dunn, 2<sup>nd</sup> – Vicki Davis. Carried

**4. CAG President's and Treasurer's Reports - Claire Farid**

- See Annex 1
- Motion to adopt CAG Treasurer's Report: Moved – ?, 2<sup>nd</sup> – Nick Masciantonio. Carried

**5. Elections – CAG 2011 Executive**

Proposed new members

Nick Masciantonio – Chair

Christine Loth – Secretary

Kevin Farrell – Communications

Nathalie Fletcher – Member at large

Marina Lamont – Member at large

- Motion to approve the slate: Moved – Wendy McRae; 2<sup>nd</sup> – Vicki Davis. Carried

**6. OECA President's Report- John Dance**

- See Annex 2

**7. OECA Treasurer's Report - Don Fugler**

- See Annex 3
- Adoption of OECA Treasurer's Report: Moved – Doug Woolidge; 2<sup>nd</sup> – Sean Mayer. Carried

## 8. Election - OECA Board Vacancy

- John Dance advised that there is one vacant position and invited expressions of interest.

## 9. OECA Committee Reports

- **Membership - Barbara Hicks**
  - Membership drive and final numbers being finalized.
  - Thanks to Wendy McRae for overseeing membership drive, Jan D'Arcy and Vicki Davis for organizing certain areas.
  - Volunteers to assist with canvassing for next membership drive are needed.
- **Planning – Stephen Pope**
  - Stephen provided an overview of the role and work of the Planning Committee.
  - Committee has grown (current members are Stephen Pope, John Baglow, Paul Goodkey and Bob Parkins), but continues to look to expand its work with representation from all neighbourhoods in Old Ottawa East.
  - Stephen responded to questions about various proposed developments.
- **Transportation: Ron Rose**
  - Key issues include: 1) Hawthorne east traffic calming – planned for spring/summer 2012; 2) sewer replacement north of Queensway – this summer and fall; 3) Highway 417 widening – Lees east on-ramp to close for 5 years, starting in spring 2012; 4) OC Transpo – looking at ways to enhance serve for seniors and access to medical facilities, following removal of bus #16; 5) Mclraith Bridge and Main Street reconstruction projects – work on bridge is scheduled to start in 2013, Main St. work to begin in spring 2014 and last for two construction seasons. OECA involved through Public Advisory Group; has also created consultative group to consult with the community on their ideas.
- **Sustainable Living Old Ottawa East (SLOE) – Vicki Davis**
  - Vicki outlined the mandate and work of SLOE, highlighting projects over the past 6 years (community gardens, Children's Garden, Main Farmers' Market and the Rideau River Nature Trail).
  - With a small but active advisory board and participation of many partner organizations the programming and activities at the Children's Garden have been very rich. A new cedar branch structure was added this year. The Garden has benefitted especially from its partnership with Lady Evelyn School and with the Sandy Hill Community Health Centre.
  - SLOE has also adopted Brantwood Park, Springhurst Park and Rideau River Trail Park for cleanup of garbage and graffiti. As well, SLOE organizes events and activities which promote sustainable living and community engagement such as the car free day event, seminars and shoreline walks. The most noticeable new project this year is the Lees Avenue Community Gardens beside 170 Lees

- Avenue, which was not initiated directly by SLOE, but was assisted by some SLOE members and members of the community gardens behind Saint Paul University.
- The Rideau River Nature Trail received funding last fall from Fido and Evergreen Foundation for the design of a trail through Brantwood Park. A proposed design by Martha Lush, a noted landscape architect, has been developed and will soon be given to the City. Also, because of SLOE's lobbying efforts, the Lees Avenue campus of University of Ottawa presently undergoing renovations to create a stadium in the former parking lot will include a crushed stone pathway along the river for cycling and pedestrian use. This will eventually connect to the path under the transitway and to the one connecting to Springhurst Avenue.
  - SLOE's successful projects have inspired other community groups, funders, and connections to research organizations. Recently Carleton University has offered SLOE a chance to benefit, as a community partner, in a multi-year initiative funded by the Social Sciences and Humanities Research Council. The initial project will focus on identifying and assessing some approaches to support long-term sustainability in the development of the Oblate lands, building on the foundations that have already been put in place through the Community Design Plan and the demonstration plan for the site.
  - The SLOE website is at [www.sustainablelivingottawaeast.ca](http://www.sustainablelivingottawaeast.ca).

- **Communications – Catherine Pacella**

- Catherine reported on the new OECA website and asked for feedback and suggestions. She noted that OECA meeting agendas and minutes are posted and described some of the other content on the site.

## **10. City Councillor's Report – David Chernushenko**

- The Councillor commented on several key community issues – footbridge, Main Street redevelopment, and infill development, noting in particular the need to think ahead to the next century in the redevelopment of Main Street.

## **11. OECA Constitution and Bylaws – proposed Changes – John Dance**

- A presentation of proposed changes to the OECA constitution and bylaws was made, followed by discussion.
- A motion was moved to adopt the revised Constitution and bylaws. Moved – Jim Strang; 2<sup>nd</sup> – Christian Pupp. A sub-motion was proposed to maintain bylaw 8 (pertaining to the relationships between the OECA and the Mainstreeter) in its current form. Moved – Nick Masciantonio; 2<sup>nd</sup> – Lyse Morisset.
- The sub-motion was voted on and defeated. The main motion carried.
- Constitution: <http://www.ottawaeast.ca/files/oeca-constitution-2012.pdf>
- Bylaws: <http://www.ottawaeast.ca/files/oeca-bylaws-2012.pdf>

## **12. Open Forum**

## **13. Motion to adjourn** Moved – John Baglow; 2<sup>nd</sup> – Don Fugler. Carried.

**Annex 1 – Chair’s Report and Financial Report, CAG – Claire Farid**

- CAG’s mandate: a voluntary, not for profit, community-based organization. We work in partnership with the City of Ottawa, to provide our community - that is Old Ottawa East with programming, recreation and special events. We strive to ensure that these events are local, affordable and of interest to a broad cross-section of the community.

-We have a volunteer board, and three staff members - Executive Director, Carol Workun, programming assistant - Megan Shoemaker and bookkeeper Ellen Ramsay.

- CAG plays a really important role in Old Ottawa East in building a strong sense of community and connectedness - both for children and adults.

- The Sandy Hill Community Health Centre has recognized the role that CAG plays, and in particular the leadership role of CAG’s Executive Director Carol Workun. Carol was awarded with the Sandy Hill Community Health Centre (SHCHC) Award for Excellence in Health Promotion. The award is given annually to an individual, business or organization that promotes activities and initiatives that contribute to improving the health and wellness of our community. Carol has been involved with CAG for over ten years, first as a volunteer, and then moving into the role of Executive Director. There is no doubt that Carol is a community builder in Old Ottawa East, and that we all benefit. Congratulations Carol!

- Last year at this meeting, I reported that we had had to cancel our 2011 Valentine’s skate due to lack of volunteers, and that our goal for 2011-2012, was volunteer development. I am happy to report that we have been very successful in building our volunteer base over the past year. Maureen Ward Crawford, a board member and our volunteer coordinator has worked tirelessly on this issue with Carol over the past year. All of our Special Events, such as the Valentine’s Party, the Winter Party and the Main Event ran very successfully this year.

- The work of volunteers is never done, and there is always a need for help in the community. We will continue to seek volunteers for various special events and CAG activities, and we look forward to the community’s continuing support.

- CAG worked with the City - and with a lot of community support - to revitalize the Fieldhouse in Brantwood Park. It continues to be a well used facility.

- We have one last addition to the Fieldhouse, which is a patio at the section of the Fieldhouse fronting on to Onslow. This will be an area for programming, but as well this will also be a place for families to come and have lunch or snack. There will be beautiful stone, including climbing rocks. This addition to the Fieldhouse could not have been possible without a generous donation of the stone by Paul Attia, a member of our community and Attia Quarries. So a big thank you to Paul and his family.

- One of the other exciting developments at CAG this year is the beginning of an afterschool program that runs at the Brantwood Park Fieldhouse. When we worked to revitalize the Fieldhouse the idea of an afterschool program was in the back of our minds as one of the possible uses for this space. The program really got its genesis, however, when a group of parents in the community, approached Carol with the idea of starting the afterschool program sooner rather than later.

- Given its location in Brantwood Park, there is an emphasis on outdoor play, and we have received very positive reports from parents to date about the quality of the program. If you would like more information about the program, I would encourage you to visit our website.

- This program started in Fall 2012, because the community came to us and requested it. We would love to see more of that and we encourage you to contact us with your ideas.

- CAG offers subsidies for programming - so there are subsidies for the afterschool program, as well as for all the other programs that we offer. Other than the staff, no one knows that someone has a subsidy for a program, and we would really encourage people to come forward and request them. We would like all members of our community to feel that they can participate in our programming.

- One of the other big steps that CAG took this year was to adopt QuickBooks, small business accounting software. This has made bookkeeping much easier, and helps us to better track the finances of the organization. I would like to thank our Treasurer John Williams, Ellen Ramsey our bookkeeper as well as Carol for all the time that they have put into this project.

- And - given that we now have all of our income, expenses etc. laid out in a very detailed manner, it is a perfect time for someone to come in and take a look at our books. So - if you or someone you know has an accounting or financial background, we would love a few hours of your time to review our books! We are able to offer an honorarium for someone to do this.

- Our financial report will be posted on our website.

-Our goal for 2011-2012 was volunteer development, and our goal for 2012-2013 is to work on developing a plan for the sustainability of the organization.

-We want to ensure that we are meeting the needs of the community, identify how we could be doing better, and make sure that we are in a strong position going forward. In order to meet this goal, we will be going through a strategic planning exercise.

- Part of this will involve seeking input from the community about your needs and what types of programs and events you would like to see in Old Ottawa East. We also need to think about larger scale projects in the community - for example - there have been discussions about an expanded community centre and a skateboard park, and it would

be helpful for us to have sense of what the community would like to see in Old Ottawa East. So don't be surprised if you receive some kind of survey or questionnaire about these issues.

We have three outgoing members of the Board this year:

Jenny Mitchell - who has been our outgoing Secretary and Fundraiser extraordinaire

Cynthia Grant - who has worked on Communications for CAG.

Catherine Pacella - who has been on the Board for many years - our past Chair, and who has played a very important role in CAG's evolution.

These wonderful and dynamic women have given a lot to CAG and the Community, and they will continue to be strong contributors to our community in other capacities.

Finally, as evidence of the health of our organization, I would like point out how pleased we are that we have a full slate for the Board this year. It is as follows:

Nick Masciantonio - Chair

Christine Loth - Secretary

Kevin Farrell - Communications

Natalie Fletcher - Member at large

Marina Lamonte - Member at large

Claire Farid - Past Chair

John Williams - Treasurer and Maureen Ward - Volunteer Coordinator - are starting year 2 of their term on the Board.

### **CAG Financial Report**

Highlights:

- Report is for year ending 31 August 2012
- Level of participation in programs similar to last year
- Revenues and expenses are similar to the previous year
- Overall loss of \$2551
- Quick books implemented for better tracking of operations

Operating Revenues : \$91,713

Operating Expenses: \$94,264

Operating Loss : \$2,551

Assets = bank account + cash: \$32,488

Liabilities = HST: \$1,521

Net position at year end: \$30,968

## **Annex 2 – President's Report, OECA – John Dance**

### ***The Association within the Community***

- Our community is diverse in terms of residential areas, institutions, businesses and community organizations - they all are very important, independent and work well with each other.

- CAG, the Mainstreeter, OECA with its SLOE committee, and SHCHC are independent organizations but share similar goals and collaborate on various initiatives. They all make remarkable contributions: CAG with wonderful events, courses and programs; SHCHC with its many programs and support for community initiatives; and the *Mainstreeter* with its thorough coverage of the community through its new electronic versions and an ever more attractive printed newspaper.

- OOE institutions such as Les Oblats de Marie-Immaculée, Les Soeurs du Sacré-Coeur, Immaculata High School, Lady Evelyn Public School, and the many churches are fundamental to our unique community

- These institutions and 39 businesses bring many people into the neighbourhood, provide hundreds of local jobs and support the activities of the community organizations.

- That OOECA has about 500 memberships - representing about 1,000 people - speaks to the great community interest in Old Ottawa East (and the effectiveness of membership recruitment led by Barbara Hicks and Wendy McRae).

### ***Accomplishments***

- *Ongoing enterprises*: the continuing success of the Main Farmers' Market, the Brantwood Rink (thanks to Cindy Courtemanche and 50 other volunteers), the existing and the new community gardens, the stewardship of the Rideau River Nature Trail, and the children's garden contribute to make our community very liveable.

- *Influencing the City*: Stephen Pope and Paul Goodkey contributed to the City's new infill bylaw - a major initiative towards making infill compatible with existing communities. They also shared their expertise with neighbours of proposed new developments and critically analysed and commented on proposed new developments.

Also, with the support of Stephen and the extensive work of association member Steve Furr, the new bylaw on digital billboards means none will be allowed in OOE, however, the battle against the proposed digital signs on the Ottawa Convention Centre is an ongoing effort. In terms of the Lansdowne Park redevelopment, we have had little influence aside from the association's participation on the Lansdowne Transportation Advisory Committee.

- *Canal Footbridge*: Support from many Ottawa Easters has contributed to considerable progress on the footbridge and locating it so that it will maximize benefits for cyclists

and pedestrians and reduce Lansdowne parking impacts. If funding is approved by City Council, detailed design could be completed in 2013 with the potential for construction to begin the next year.

- *Rideau River Nature Trail*: A design for the pathway's route through Brantwood Park was proposed by SLOE and should go to the City over the next few months and, thanks to the efforts of Ron Rose and others, by the end of November the stretch of pathway along the river from the Queensway Bridge and past the new uOttawa stadium will be open. We'll push for the completion of the uOttawa portion of the path in 2013.

- *Communications*: OOECA has a fully functioning and lovely website, thanks to the great efforts of Catherine Pacella and her husband John Arthorne. Meeting agenda and minutes are posted as well as ongoing issues of interest to the community. Also, a community notice board, the idea of Jamie Brougham, was on display at the Main Farmers' Market every Saturday.

- *Constitution*: as will be discussed later, changes are proposed to update the association's constitution and bylaws - many thanks to Jaime Girard, Catherine Pacella, Jan Darcy, Ron Rose and Jim Strang for this laborious but necessary effort.

- *Main Street / McIlraith Bridge Rebuild*: Discussion of these major projects is very much underway with the community well represented by working group members from businesses, institutions, OOECA and other voluntary organizations including the Legion. Our challenge will be to do better than what's been done with other "rebuilt" e.g., the Glebe's section of Bank Street.

### ***Other Challenges and Opportunities***

- *AVTC*: OOECA members and others continue the fight against this misconceived, redundant, costly and destructive plan that would divide our community and dump excessive traffic onto Lees and surrounding streets.

- *Implementation of Community Design Plan*: We need to ensure that the City and developers adhere to the limitations and fulfill the commitments of the City Council approved community design plan. This involves the strengthening of Main, Lees and Hawthorne and building on institutional lands

- *Compatible Development* - The character of our community and its neighbourhoods must be maintained in the face of increased pressure to over develop.

- *Community Facilities* - Following the wonderful success of rebuilding and revitalizing Brantwood Park's fieldhouse, CAG and SHCHC are rejuvenating Springhurst Park. Another initiative now under consideration is the creation of a small skateboard/BMX facility in Ballantyne Park on Hawthorne. Also, the need for additional indoor space - perhaps a new community centre - remains a priority for CAG and OOECA. Thanks to the generosity of SPU, we are able to have this meeting in this excellent auditorium but it's a good thing because there is no comparable community space. Similarly, the Old Town



Hall is a wonderful facility but woefully inadequate for the range of activities the community would like to have.

- *Community Amenities* - Through Capital Ward's "cash in lieu of parkland" the community will get new benches, sitting boulders and a notice board at Springhurst park but throughout the community there is a need for additional amenities.

- *Supporting Our Community* - In the context of looming Main Street reconstruction, businesses and the Main Farmers' Market will be challenged - they will need our patronage and that of our friends and colleagues in adjacent neighbourhoods.

- *Making our Community Organizations Work*: We need the support of people beyond those at the AGM ... for the Children's and community gardens to work, to make progress on the many initiatives underway and yet to be launched, we need greater involvement of residents - and this includes more diverse representation and greater francophone participation.

### ***Conclusion***

- Ours is a remarkable community in a wonderful location with a proud history and great potential for the future ... we need to work hard to ensure the community is sustainable, liveable, enjoyable, healthy and vibrant.

### Annex 3 – Treasurer’s Report, OECA – Don Fugler

This is the Treasurer’s report for the OECA presented at the Annual General Meeting, 13 November 2012. All OECA banking takes place at the TD-Canada Trust branch at Pretoria Bridge. There were five sub-accounts included in the OECA account, where the OECA takes care of banking for subgroups or committees within the Association. Figures are valid as of 22 October 2012 (but include two cheques re-issued on October 24).

A) The Ottawa East Community Garden at Saint Paul started this fiscal year with a balance of \$1992.97 and ended with a balance of \$854.72. Their revenue was derived from membership fees. Expenses included garden supplies and soil testing.

B) The account for the Lees Avenue Community Garden was zero for most of the year. This garden spent \$755.87 in supplies and then the residual funds, \$5344.13, were returned to the granting agency last November. The OECA account has not been used since 2011 for the Lees Avenue Garden.

C) The Ottawa East Main Farmers’ Market had a residual balance of \$292.00 at the start of the fiscal year and did not use these funds. Their banking has been separate from the Community Association for some time. These residual funds were offered to that organization. The Market Board has just indicated that they will not be asking for return of those funds, so this amount is now \$0.

D) Citizens for Healthy Communities (CHC) is a multi-community group which coordinated resistance to the Alta Vista Parkway. There was no movement in this account during the past year except for a domain registry fee. The residual amount for the CHC is \$35.27.

E) Ottawa East Community Association – 2010/2011

For the OECA, there was a record income of \$2007.10 from the sale of OECA memberships. The Main Event made a net profit this year of \$812.75, up from what we made last year. The other major OECA expenses were the costs of web hosting and other internet expenses, rental costs and food for various events, and photocopying and supplies for event publicity and the membership drive. The OECA started with a total of \$8242.59 in October 2011 (mis-stated as \$7951.94 in the 2011 Treasurer’s Report, the change due to uncashed cheques) and ended in October 2012 with a balance of \$10,422.66. The money collected from the sale of memberships covered the day-to-day expenses of the OECA (rentals, supplies, and web costs). Without major extraordinary expenses in 2011/2012, the account increased significantly.

Item	Income (\$)	Expenses (\$)	Totals (\$)
OECA account October 2011			8242.59
Memberships sold	2007.10		
CDs sold	0		
Residual market funds ceded to OECA	292.00		
Repayment of meeting expenses by others	170.43		
Room rentals/meeting supplies		557.11	
Bank charges		0	
Web expenses		287.59	
FCA membership		30.00	
Banking adjustment	0.30		
Main Event revenue	\$1506.75		
Main Event expenses		694.00	
Photocopying and supplies		227.81	
Total (as of 22 October 2012)	3976.58	1796.51	10422.66

**In Attendance: 2012 Joint AGM – OOECA & CAG**

Kaeli VanRegan	Carol Workun
Jenny Mitchell	Marina Lamont
Mick Souilliere	Jill Wherrett
Heather Moxley	Kevin Farrell
Melanie Phillips	C. McWatters
Hui Ling Li	Ian McRae
Martin Adelaar	Christian Pupp
Kristian Ewen	Mary-Louis Zalatan
Barbara Hicks	Eveline Lemieux
Barry Lipsett	John Douwes
Mishael Dawson	Doug Woolidge
Macey Karpinski	Magnus Dru
Sylvain Brian	Alan Tyndall
Anthony Lenzo	John Baglow
Sharon Pickle	Maryna Nowosielski
Don Fugler	Bill Crist
William Baldwin	Justine Crist
Ian Kirk	Peter Bekeris
Barbara Kirk	Donna Jokinen
Nick Masciantonio	Gabrielle Schaeffer
Jim Strang	Howard Wasserman
Terry Yarwood	Christine Loth
Paul Goodkey	Judy Delaute
Jennie Abell	Catherine Pacella
Siobhan Devlin	Michael Oster
Elizabeth Millar	Shelly McQuillen
Anselme Allah	Andrew Giallonardo
Quentin Gall	Caroline Anderson
Natalie Fletcher	Susan MacPhee
Elaine Henderson	Kathy Ullrich
Bob Parkins	Jan D'Arcy
Ilona Bain	Brian McKee
Bonnie Weppler	Trevor Shuttleworth
Vicki Davis	Mike Giunta
Ellen Ramsey	Rebecca Aird
Stephen Pope	Christine Honsl
Shawn Menard	Wendy McRae
Johanna Hove	John Williams
Phyllis Sutton	Yvonne Williams
Jeff Sutton	Bing Peart
Leslie Kirk	Marie Peart
Sharon Iwen	Mouzaya Dabboussy
Claire Farid	Liz Stirling
Justin Carter	John Moffet
Marie Prior	Kevin Sampson
Jamie Brougham	Gloria Fox
Petra Brougham	John Dance
Diane Fitzsimmons	Theresa Wallace
Dennis Orbay	Sean Mayer
Edward Cuhaci	Margaret Dunn
Fiona Murray	Councillor Chernushenko
Lyse Morisset	Michael Qaqish - Councillor's Office
Ron Rose	David Gibson - Sandy Hill CHC